

APPENDIX D

Game Switches / Reschedules

If a team cannot make a game due to acceptance in a tournament or other just cause, the first option should always be to switch the game within your current schedule. This cause's the least disruption as referees may already be booked and we try to schedule several level games together ie: 3 Bantam games together so the referees go to the Arena for several games. You are also only allowed one reschedule per year unless otherwise approved by the GHA VP House League.

Game switches are easiest made near the beginning of the season when you have the most options. Please do not wait too long or your options may be too limited. Some tournaments wait to the last minute to accept teams, contact the tournament and find out if you have a chance of getting in and be pro-active and do the switch "just-in-case".

EXAMPLE In this example, Leitrim Hawks 3 needs to swap a game on 3 Nov due to an away tournament. Every effort must be made to keep the HOME team in tack. Thus, if you are the away team, you should be looking at the Home teams schedule for a switch with another away team. If you are the Home team then you should be looking at your own schedule to switch. If this does not work then try to switch the Home teams within an association ie: As in the example, BBSTINGERS1 is the HOME team so maybe you could look at BBSTINGERS2 schedule for a switch. Ideally switches should be within your level (ie: Peewee A) but if not possible you may switch within your Division (Peewee A,B or C). Switches are not permitted outside of your Division ie: switching between Bantam and Peewee.

OLD

HL0487 03-Nov Bantam B BLK 6:00:00 PM LETRMHAWKS3 BBSTINGERS1
HL2208 17-Feb Bantam B BLK 4:00:00 PM METCAFJETS3 BBSTINGERS1

NEW

HL0487 17-Feb Bantam B BLK 4:00:00 PM LETRMHAWKS3 BBSTINGERS1
HL2208 03-Nov Bantam B BLK 6:00:00 PM METCAFJETS3 BBSTINGERS1

NOTE: The game number or teams do not change, only the date, arena and time.

Teams should make every effort to cooperate with game switches. All game switches should be reported to the following GHA Convenors dependent on the association you are registered with. The game changes will appear on the GHA website within 72 hours. This is your confirmation that the change was approved. Please be sure to check the website to ensure the information was captured correctly.

The GHA Convenors do not need to be copied on conversations between teams but only when the exchange has been agreed upon. However, if you are having difficulties in finding an exchange or cooperation from teams then the GHA Convenor may be able to assist you. GHA Convenor contact information can be found on the GHA website.

Please complete the Game Switch Form on the GHA Website and email to your GHA Association convenor indicated above and include all teams involved. This way all teams are informed. You must indicate to the GHA convenor the reason for your change ie: tournament in Brockville etc...and make sure that you indicate which team is making the request.

Reschedule a Game (1 allowed per House League team)

If a game switch is not an option and you need to cancel the game, the HOME team keeps the ice for a practice and uses another practice ice for the reschedule. If the HOME team is unable to use the ice they may sell or trade this ice, within their home association only, to compensate for the rescheduled game. Please do not leave the ice sitting empty, as this is reported to the City and we may lose ice allocations next year. Your first responsibility is to play your GHA league games so reschedule your game as soon as possible.

All game switches, cancellations and reschedule's MUST be reported to the GHA Convenor **22 days prior to the date** of either the cancellation or the reschedule. Please complete the Game Reschedule Form on the GHA website and email to the GHA Convenor and include all teams involved. The GHA will cancel and rebook the referees. The reschedule will appear on the website within 72 hours. This is your confirmation the reschedule was approved. Please be sure to check the website to ensure the information was captured correctly.

The GHA pays for the referees scheduled on GHA ice and Cumberland Minor Hockey pays for the referees scheduled on Cumberland ice so please keep the HOME games on your Districts ice.

All game switches, cancellations and reschedules must be reported. Failure to report will result in a loss of points to the team and further disciplinary action may result.

A team cancelling a game 21 days or less (including the 21st day) are responsible for replacing ice for the rescheduled game **and** paying for the refs for the reschedule game. The non-requesting team is responsible to ensure the ice is used.

All referee no-shows must be reported to the GHA office (613-889-4522) within 24 hours of the scheduled game.

If you have any questions, or require assistance, please contact your GHA area convenor for clarification.

NOTE: GAMES TAKE PRIORITY OVER PRACTICES – Practices can be traded with other teams in your association.